Dear Students:

Welcome to AP Testing! Please share this letter with your parents, and keep in mind the following important points:

- The cost of your AP test is covered by Fairfax County Public Schools if you are enrolled in the AP course.
- An AP course dropped for any reason after Wednesday, March 15 will incur a $15 unused test fee.
- Late (Make-Up) testing requires pre-approval with Mrs. Kraus-Zadrozny. You must talk with her to schedule a make-up test if you have a conflict with another test, or a planned absence (such as a school field trip), before Friday, April 8, if possible. There will be a $45 fee for each make-up test for non-essential reasons. (Please refer to the College Board bulletin.)

Below is the preliminary AP Testing Schedule for May 2016. The College Board sets the date and time for AP exams. However, the room assignments in this schedule are subject to change. The final room assignments will be confirmed in the April 2016 AP Testing Overview Letter.

The location of small group accommodation and make-up testing will be determined a couple of weeks before testing begins. If you are involved, you will receive a hard copy notice of the testing location from your AP teacher.

**REGULAR SESSIONS (ON-TIME)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Morning Session (8:30 AM) [Student arrival at 8:10 AM]</th>
<th>Afternoon Session (12:00 PM) [Student arrival at 11:30 AM]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, May 2</td>
<td>Chemistry – Aux Gym Environmental Science – MPR</td>
<td>Psychology – Aux Gym</td>
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<tr>
<td>Tuesday, May 3</td>
<td>Computer Science A – Aux Gym Spanish Language – A102</td>
<td>Physics I – Aux Gym</td>
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<tr>
<td>Wednesday, May 4</td>
<td>English Literature and Comp – Aux Gym/MPR</td>
<td>Physics 2 - MPR</td>
</tr>
<tr>
<td>Thursday, May 5</td>
<td>Calculus AB – Aux Gym Calculus BC - MPR</td>
<td>NO Testing</td>
</tr>
<tr>
<td>Friday, May 6</td>
<td>German Language – A118 US History – Aux Gym/MPR</td>
<td>Studio Art – collect and submit portfolios – E117</td>
</tr>
<tr>
<td>Monday, May 9</td>
<td>Biology – Aux Gym Music Theory – A113</td>
<td>Physics C: Mechanics – MPR</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2:00 PM – Physics C: Electricity and Magnetism – MPR ***</td>
</tr>
<tr>
<td>Tuesday, May 10</td>
<td>US Government – Aux Gym/MPR</td>
<td>French Language – A103 Spanish Literature – MPR</td>
</tr>
<tr>
<td>Wednesday, May 11</td>
<td>English Language and Comp – Aux Gym</td>
<td>Macroeconomics – MPR</td>
</tr>
<tr>
<td>Thursday, May 12</td>
<td>Comp Government – MPR World History – Aux Gym</td>
<td>Statistics – MPR</td>
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<tr>
<td>Friday, May 13</td>
<td>Human Geography – Last Name: A-Ke – G104 Last Name: Kh –Z – E117</td>
<td>Latin – MCR</td>
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<tr>
<td></td>
<td>Microeconomics – MPR</td>
<td></td>
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</tbody>
</table>

*** Students: You must obtain permission from Mr. Peterson (Physics C Teacher) to take the optional Physics C: Electricity and Magnetism (E&M) Test. You are responsible for returning the signed and completed AP Physics C: E&M Test Permission Form to Mrs. K-Z in Room L127 by April 1 if you wish to take this test. No further Physics C: E&M tests will be ordered after this date since extensive preparation with Mr. Peterson is required well in advance of the testing date in order to be successful on this test.

LATE (MAKE-UP) TESTING – Only for students with pre-approved exam conflicts!
The following are the “Do’s” and “Don'ts” of AP Testing. Please read them carefully.

You should bring the following items to the exam room:

- Student Pack from your current school (if you are visiting Fairfax HS from another school)
- Your school-issued photo ID or another government-issued card (such as a driver’s license)
- Several sharpened No. 2 pencils (with erasers) for completing multiple-choice answer sheets
- Black or dark blue pens for completing areas on the exam booklet covers and for free-response questions in most exams (Pens should be BALL POINT instead of ink so they won’t bleed through the pages!)
- A watch (in case you are unable to see the clock easily)
- Up to two calculators with the necessary capabilities if you are taking an AP Calculus, Chemistry, Physics, or Statistics Exam (Visit www.collegeboard.org/ap/calculators for a list of authorized calculators.)
- A ruler or straightedge if you are taking an AP Physics Exam
- Your College Board SSD Accommodations Letter - College Board must approve any accommodations well in advance of testing. You and your parents are responsible for following procedures and deadlines in the College Board Bulletin for requesting accommodations. Please contact Ms. Julie Kubiak, Accommodations Coordinator, at jbkubiak@fcps.edu for assistance.

You cannot bring the following items to the exam room:

- Cell phones, digital cameras, personal digital assistants (PDAs), BlackBerry smartphones, iPods, iPhones, Bluetooth-enabled devices, MP3 players, e-mail/messaging devices, or any other electronic or communication devices
- Books, compasses, mechanical pencils, colored pencils, correction fluid, dictionaries, highlighters, or notes
- Rulers and straightedges (except for tests as noted in previous section)
- Scratch paper (notes can be made on portions of the exam booklets)
- Computers or calculators (except as noted in previous section), and reference guides, keyboard maps, or other typing instructions
- Clothing with subject-related information

Some additional things to keep in mind:

- You must arrive no later than 8:10 a.m. for the morning administration and 11:30 a.m. for the afternoon administration. You will fill out your answer document before you start the test, so don’t be late!
- You may not be dismissed until an exam has officially ended; do not ask to leave early if you finish before the end of the exam.
- You may bring a snack and/or beverage to enjoy during your 10-minute break. No eating or drinking during the test itself.
- It is preferred that you attend all of your classes on the day of your AP examination. However, you will be allowed to miss classes on the day of your examination with parent permission. Please turn in the completed excused absence form to your subschool. The form will not be collected in the testing rooms.
- You must contact Mrs. K-Z (Assessment Coach) prior to or on the day of missing a regularly scheduled AP test if you want to request a make-up test. There is no guarantee that a make-up test will be granted if you approach Mrs. K-Z with this request after the testing day.
- AP exams can be rescheduled without an additional fee for the following reasons: illness with a doctor’s note, personal or family emergency (injury or death), and/or conflict between exams (two exams are scheduled at the same time). If you miss your AP exam(s) for other reasons, you will be charged a $15 unused exam fee.
- Please remember AP examinations are the basis for the 1.0 weight for your AP courses. If you fail to take your exam we will not assign the 1.0 weight to the final grade on the course. Additionally, if it is determined that you did not make a genuine attempt on your AP exam (sleeping, drawing pictures, etc.), you will be charged the testing fee ($100) and will not receive the 1.0 weight to the final grade.
- You are required to follow the policies contained in the 2015-2016 Bulletin for AP Students and Parents available online at https://secure-media.collegeboard.org/digitalServices/pdf/ap/2015-16-ap-bulletin-students-parents.pdf

THANK YOU!

Mrs. Kraus-Zadrozy
Assessment Coach