Dear Highlanders:

Welcome to the 2015-2016 school year! I hope everyone is enjoying their summer with family and friends. The McLean High School administrative team has been busy planning for the new school year. Please take time to read all of the information in this letter. We all look forward to seeing you on the first day of classes, **Tuesday, September 8, 2015!**

**Highlander Kick-Off Information – September 1 – 3:00 – 6:00 pm**

On September 1, from 3-6 p.m., we will hold our annual Highlander Kick-off! All students and parents/guardians are invited to come to the school at this time to turn in mandatory forms and pick up class schedules. In addition, students and their parents/guardians can visit the school, order yearbooks, sign up for clubs, sign up for the PSAT tests (11th graders), catch up with friends and much more. Visit our website between now and September 1 for all the details at [www.fcps.edu/McLeanHS/](http://www.fcps.edu/McLeanHS/) and be on the lookout for Keep-In-Touch e-mail messages from me with all the details as well.

**Schedule pick-up times and dates**

**To receive a schedule each student must bring in the following two signed forms:**

1. **Student’s Rights and Responsibilities (SR&R) signature page**
   - [Parent And/Or Guardian Signature Form](http://www.fcps.edu/McLeanHS/pdfs/SRR_signature_form.pdf)
   - [Please review the SR&R with your child prior to signing this form. All students will receive a hard copy of the SR&R booklet during the first week of school.](http://www.fcps.edu/dss/ips/ssaw/SRR/2015-16/SRR2015-16.pdf)

2. **Health Information** form to receive a schedule. All forms are posted electronically on the McLean High School website.
   - [http://www.fcps.edu/it/forms/se71.pdf](http://www.fcps.edu/it/forms/se71.pdf)

**Emergency Care information** must be updated on [weCare electronically](http://www.fcps.edu/it/forms/se71.pdf). Printed copies are not needed to receive your schedule. It is important this is updated for each individual child and whenever a change occurs during the school year.

**Opt-out forms** – please turn opt-out forms to the main office

1. Family Life Education - [http://www.fcps.edu/is/hpe/fle.shtml](http://www.fcps.edu/is/hpe/fle.shtml)
**Pick up schedule – Time and Places**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Place</th>
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<tbody>
<tr>
<td>September 1 – at Highlander Kick-off</td>
<td>3:00 -6:00</td>
<td>See maps for grade level location</td>
</tr>
<tr>
<td>September 2</td>
<td>8:00 am – 2:00 pm</td>
<td>Main Office</td>
</tr>
<tr>
<td>September 3</td>
<td>8:00 am – 2:00 pm</td>
<td>Main Office</td>
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</tbody>
</table>

**Freshman/Transfer Parent Meeting – September 1 – 5:00-6:00 pm - Auditorium**
The Freshman Parent meeting will be on September 1 from 5:00 – 6:00 pm during our Highlander Kick-Off in the Auditorium. Parents will be introduced to some important people in the school, learn about graduation requirements and hear about transitioning from middle to high school.

**Freshman/Transfer Student Orientation - September 3 – 9:00 – 11:00 am**
All freshmen and transfer students are invited to attend orientation on Thursday, September 3. The students will learn about McLean High School, have time to meet with their counselor, and walk through their schedule to meet all their teachers. This experience will help them be better prepared for the first day of school.


**Freshman Transition Program**
Our entire staff is committed to making the transition experience to high school as comfortable and positive as possible for your son or daughter. McLeadership, a program unique to McLean, has been developed to ensure that freshmen students transition smoothly to high school. Freshman students will be paired with a “Big Mac” throughout the first semester. Big Macs are junior and senior students who have been selected and trained to assist underclassmen acclimate to the high school environment. The role of the Big Mac is to serve as a mentor and help answer any questions that may arise. We know this is an exciting time but can also be a bit overwhelming. So please don’t hesitate to email or call your school counselor or the freshman administrator, Ben Nowak– banowak@fcps.edu / 703-714-5700.
## Student Services Information

[http://www.fcps.edu/McLeanHS/student_services/staff.html](http://www.fcps.edu/McLeanHS/student_services/staff.html)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>Counselor</th>
<th>Administrator/Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-Ca (9th Grade) A-Cap (10-12th Grade)</td>
<td>Jessica Grenfell <a href="mailto:jmgrenfell@fcps.edu">jmgrenfell@fcps.edu</a></td>
<td>Jamie Lane/12&lt;sup&gt;th&lt;/sup&gt; grade <a href="mailto:jslane@fcps.edu">jslane@fcps.edu</a></td>
</tr>
<tr>
<td>Ce-Fe (9th Grade) Car-Eo (10-12th Grade)</td>
<td>Deborah You <a href="mailto:dbyou@fcps.edu">dbyou@fcps.edu</a></td>
<td>Jamie Lane/12&lt;sup&gt;th&lt;/sup&gt; grade</td>
</tr>
<tr>
<td>Fe-H (9th Grade) Ep-Ho (10-12th Grade)</td>
<td>Kathleen Otal <a href="mailto:kjotal@fcps.edu">kjotal@fcps.edu</a></td>
<td>Ben Nowak/9&lt;sup&gt;th&lt;/sup&gt; grade <a href="mailto:BANowak@fcps.edu">BANowak@fcps.edu</a></td>
</tr>
<tr>
<td>I-K (9th Grade) Hoa-Lec (10-12th Grade)</td>
<td>Barrett Kashdan <a href="mailto:BHKashdan@fcps.edu">BHKashdan@fcps.edu</a></td>
<td>Ben Nowak/9&lt;sup&gt;th&lt;/sup&gt; grade</td>
</tr>
<tr>
<td>L-Mi (9th Grade) Led-Moq (10-12th Grade)</td>
<td>Tara Lodwig <a href="mailto:TALodwig@fcps.edu">TALodwig@fcps.edu</a></td>
<td>Paige Whitlock/10&lt;sup&gt;th&lt;/sup&gt; grade <a href="mailto:pewhitlock@fcps.edu">pewhitlock@fcps.edu</a></td>
</tr>
<tr>
<td>Mo-Re (9th Grade) Mor-Rax (10-12th Grade)</td>
<td>John Allman <a href="mailto:JCAllman1@fcps.edu">JCAllman1@fcps.edu</a></td>
<td>Paige Whitlock/10&lt;sup&gt;th&lt;/sup&gt; grade</td>
</tr>
<tr>
<td>Ri-Sw (9th Grade) Ray-Str (10-12th Grade)</td>
<td>Patty McNeill <a href="mailto:pcmcneil@fcps.edu">pcmcneil@fcps.edu</a></td>
<td>Mike Zook/11&lt;sup&gt;th&lt;/sup&gt; grade <a href="mailto:MKZook@fcps.edu">MKZook@fcps.edu</a></td>
</tr>
<tr>
<td>Sy-Z (9th Grade) Stu-Z (10-12th Grade)</td>
<td>Kevin Burke <a href="mailto:kwburke@fcps.edu">kwburke@fcps.edu</a></td>
<td>Mike Zook/11&lt;sup&gt;th&lt;/sup&gt; grade</td>
</tr>
<tr>
<td>Career Center Specialist</td>
<td>Dawn Allison <a href="mailto:CAAllison@fcps.edu">CAAllison@fcps.edu</a></td>
<td></td>
</tr>
<tr>
<td>Director of Student Services</td>
<td>Paul Stansbery <a href="mailto:pwstansbery@fcps.edu">pwstansbery@fcps.edu</a></td>
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## Parent View Accounts

Starting September 8, 2015, you must have an active SIS Parent Account to be able to login to FCPS 24-7 Learning. The same login will be used to access both the SIS and FCPS 24-7 systems on this date. For an explanation for how to access gradebooks and blackboard please visit the website below.

[http://www.fcps.edu/is/instructionaltechnology/247help/parents.shtml](http://www.fcps.edu/is/instructionaltechnology/247help/parents.shtml)

## McLean High School Attendance Office

All attendance issues and inquiries should be directed to the Attendance Office.
The Attendance Office is located in the Main Office. ALL students must check in and check out through the Attendance Office.

The phone number for the Attendance Office is 703.714.5725 or 703.714.5726. Please call the Attendance Office to notify MHS in the event your student is absent, tardy, or needs to check in late or check out early for appointments. Prearranged absences will be handled by the Attendance Office.

Parking Permits
The process to apply for a parking permit is now online. Use the link below to access the online application.

- https://permitsales.net/McLeanHS

Student 2-hour Release Dates – October 14 (PSAT Day), October 30, November 25, December 18, February 4, April 21.

Student Holidays/Teacher Workdays – October 9, November 2-3, January 19, February 5, February 15, March 28, April 22, June 24, June 27

Back to School Night – October 8

This school year McLean High School will be celebrating our 60th year! Over the summer some positive changes were made around the building. We have combined two smaller science classrooms to make a new science lab. Additionally, the auditorium has new carpeting and seating which was much needed since the seating was original to the building. Some remodeling occurred in the cafeteria’s kitchen and many trees have been trimmed or removed.

This year we will have a new bell schedule which has brought about some changes to our typical day. Here are some of the most notable changes:
- Doors will open to students at 7:30am
- Breakfast will now be served before school starts between 7:30 and 8:05
- The break for students will occur before last block of the day
- Thursday will be the sole late bus day each week

To support student’s' needs, we have created an Assessment and Support Center. Students will be allowed to make-up quizzes or tests before school, during Highlander Time, during lunch, and after school in the center. Assessments will be monitored by a full-time staff member and will be open Monday, Wednesday, and Friday from 7:30 - 3:30 and Tuesday and Thursday from 7:30 - 4:00. Details about the center will be shared with students and parents during the first week of school.

Just a reminder: all doors to MHS will be locked after the start of the first class until the end of the last class of the day. To gain access to the school, there will be three entrances; front door, “rock”
door, and the door near the trailers that will be enabled with visual links to the front office. Anyone wishing to gain access to the school during these hours, will need to be “buzzed in” by our office personnel. And, as with all FCPS high schools, Officer Scott Davis, Fairfax County police officer (School Resource Officer), will be on site each school day.

Follow us on Twitter: @mcleanhigh and @McLeanathletics - also see the accomplishments of our students and staff on http://reillysraves.com/.

The teachers, counselors, and administrators at McLean High School are here to support you throughout the school year.

Regards,

Ellen T. Reilly
McLean High School, Principal
ereilly@fcps.edu