We hope you had a fantastic summer and are excited for the new school year to begin! Soon you will be able to meet your new teachers, see old friends and meet new ones too. Together we will continue to soar like HAWKS!

Hayfield Elementary School

Back to School Extravaganza, Sept 1

Class lists will be mailed the week before our Back-to-School Extravaganza. Students are invited, with a parent, to find and visit their classrooms that day, and are encouraged to bring their school supplies. Times are below:

Kindergarten ONLY
*2:00-2:15 pm: Drop off your child(ren) in their assigned classroom and join the kindergarten teachers in the cafeteria for a presentation
*2:15-2:45 pm: Presentation for parents in the cafeteria
*2:45-3:00 pm: Return to your child(ren)'s classroom to tour the room and pick up your child(ren) to take them to the playground
*3:00-3:30 pm: Join fellow Kindergarten students and parents on the playground for popsicles sponsored by our PTA!
(Kindergarten Teachers will NOT be in the classrooms after 3:00 pm)

Grades 1-6:
**3:00-3:10 pm: Meet & Greet for Session 1 (Visit the classroom and connect with fellow students/parents)
*3:10-3:15 pm: Welcome Video (Meet HES Administrators and our PTA President)
*3:15-3:45 pm: Classroom Presentation (*Vital back-to-school information will be shared)
**3:45-3:55 pm: Transition Time and Meet & Greet for Session 2 (Visit the classroom and connect with fellow students/parents)
*3:55-4:00 pm: Welcome Video (Meet HES Administrators and our PTA President)
*4:00-4:30 pm: 2nd Classroom Presentation (*Vital back-to-school information will be shared)
(Teachers will NOT be in the classrooms after 4:30 pm)
*4:30-5:00 pm: Popsicles on the playground sponsored by our PTA
**Multiple sessions are offered for families with more than one child. You
may choose which session(s) you would like to attend. Content is identical in Session 1 and Session 2. A map with classroom locations will also be available. Students are invited, with a parent, to find and visit their classrooms on Thursday.

- **Students with missing immunization requirements must submit those requirements before they are able to be placed in a classroom or begin school.**

- **Parents of students who do not meet these requirements will be called to bring their student home on the first day of school, and enrollment cannot continue until the requirements are met.**

- **Please understand class assignments may be adjusted through the month of September if we continue to have changes to our student enrollment.**

The following link will give you more information regarding extended hours/locations of the various Health Department offices offering immunizations for school entry: http://www.fairfaxcounty.gov/hd/immun/immunupdate.htm

### School Day Schedule

The first day of school is Tuesday, September 6. The school day begins at 8:25 a.m. when students are released to their classrooms. Daily announcements and instruction will begin promptly at 8:35 a.m. and students will be dismissed at 3:20 p.m.

Walkers and car riders should not arrive to school prior to 8:20 a.m. Students who enter the building on or after 8:35 a.m. are considered tardy and must be walked in by an adult and signed in. We ask that all students able to ride the bus or walk to school do so to avoid a back up in the Kiss-and-Ride loop.

### Breakfast and Lunch

Breakfast and lunch menu calendars will be sent home in the First Day Packets listing the meals for the entire school year. These menus, as well as information about putting money on your child's lunch account and how to apply for free or reduced meal prices, can also be found at http://www.fcps.edu/fs/food/serve/lunchmenus.shtml/

<table>
<thead>
<tr>
<th></th>
<th>Students</th>
<th>Adults</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$1.75</td>
<td>$2.20</td>
</tr>
<tr>
<td>Lunch</td>
<td>$3.00</td>
<td>$4.25</td>
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A Second Entrée with Lunch $2.25

Separate Beverage Prices:

- Milk: $0.60
- Water (8 oz.): $0.50

### School Supplies

A list of recommended supplies is available in the school office and also on our school website at: http://www.fcps.edu/HayfieldES/supply_lists.html

Please also note the Additional Fees for each grade level regarding supply fee information.

### Student Forms Available Online

Emergency care, health information, Opt Out booklets and other required forms can be found online at http://www.fcps.edu/forms.shtml.

Hard copies of these forms are also available upon request from our front office.

### Transportation

Bus transportation information for students can be accessed by parents via Blackboard (FCPS 24/7 Learning) https://fcps.blackboard.com/

Bus transportation is not provided for students living in the Hayfield Farm development. **Do not assume that your child’s bus will be the same as previous years!** It is important that you remember the run number like HA-2. This will be posted in the bus window because the actual bus number may sometimes change. You should arrive at your bus stop ten minutes before the bus is scheduled to pick your student up since pick-up
times may vary slightly from day-to-day.

It is important that we know how you will get home from school each day beginning with the first day of school. A Hayfield Elementary School Transportation Form is available online at http://www2.fcps.edu/HayfieldES/docs/information/16-17/HES%20PRIMARY%20DISMISSAL%20FORM.pdf

This form MUST be completed and given to your classroom teacher preferably at our BTS Extravaganza but no later than the first day of school.

We are looking forward to another exciting school year!
HES Dismissal Options & Locations

**School Bus/Child Care Bus Riders**
- Kindergartners walked to buses by teachers/instructional assistants
- First graders walked to buses by safety patrols
- Grade 2-6 students participate in silent dismissal process (via television) from classroom to bus loop
- Staff on duty to supervise the process

**Kiss-and-Ride**
- Participating students dismissed to cafeteria for Kiss-and-Ride
- Parents enter loop, stay in car and display car tag with student name(s) on passenger visor
- Students called to cars via radio by staff on duty
- Patrols and staff members help students into cars
- To view our Kiss and Ride How-to Video go to: [http://www2.fcps.edu/HayfieldES/kiss%20and%20ride12-13.wmv](http://www2.fcps.edu/HayfieldES/kiss%20and%20ride12-13.wmv)

**Kindergarten & First Grade Walkers or Park & Ride Parent/Sibling Pick up**
- Exit #10/11 (by library at front of building)
- Kindergarten and first grade students and their older siblings/friends (grades 2-6) will be dismissed from this exit to parents who are walking home or have utilized the Park & Ride option when announcements are made
- Staff on duty to supervise the process

**Grades 2-6 Walkers or Park & Ride Parent Pick up**
- SACC Courtyard (behind building)
- Students in grades 2-6, who do not walk with a younger sibling/friend in kindergarten or first grade, will dismiss to our SACC Courtyard when walkers are dismissed through the silent dismissal (via television) process
- Staff on duty to supervise the process
When a student is absent or tardy an explanation is required from the parents/guardians. It is the parent/guardian's responsibility to notify the school of the reason for the student's absence or tardy to HayfieldESAttend@fcps.edu. Please leave your student's name, teacher name, and specific information regarding the reason for your student's absence. If your student is ill, and has seen a physician, please be specific about your student's condition. Examples include strep throat or pink eye. If your student is ill, but has not seen a physician, please be specific about your student's symptoms. Examples include fever, cough, sore throat, headache, diarrhea, or vomiting. If you do not use or have access to a computer, the reason for your student's absence must be provided in writing within two days of his/her return to school. Otherwise the absence will be reported as unexcused.

Hayfield Elementary School
Absence & Tardy Procedures

**EXCUSED ABSENCES/TARDIES**
Absences are excused in situations of: illness; death in the family; medical appointments; or observance of a religious holiday; or an urgent medical appointment.

**UNEXCUSED ABSENCES/TARDIES**
Absences are unexcused in situations of: family trips; child care problems; oversleeping; nonschool-related activities; traffic; missed buses.