Welcome to

Colvin Run Elementary

Address:
1400 Trap Road
Vienna, VA 22182

Main Office:
(703) 757-3000

Website:
www.fcps.edu/colvinrunes
www.crespto.org

Your Character Shapes Your Future.

School Hours

K-6th grades
Monday – Friday
9:20 a.m. – 4:05 p.m.

Preschool
AM 9:00 a.m. - 12:35 p.m.
PM 12:40 p.m.- 4:00 p.m.

Colvin Run Elementary (CRES) School Important Contacts

Kenneth Junge, Principal

Barb Ruffner, Office Manager

Mary Lou Carmack, Asst. Principal

Kerry Henry, School Registrar

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Colvin Run Elementary Highlights

- 2016 Board of Education Excellence Award
- 2015 Board of Education Excellence Award
- 2014 Board of Education Excellence Award
- 2014 NASA International Space Station Video-conference; Washington Post article
- 2013 Expanded Playground project completion
- 2013 Board of Education Excellence Award
- 2012 Governor’s Award for Educational Excellence

Welcome to Colvin Run Elementary!
We opened our doors in September 2003 welcoming 850 students from five area elementary schools. It was truly a successful integration of multiple school communities to form one special and unique school family! Our students chose our mascot, the dragon, and our school colors, blue and silver.

We are a close community comprised of wonderful children, supportive parents, engaging teachers, dedicated office staff, custodians, cafeteria staff, bus drivers and SACC (School-aged Child Care) personnel.

Needless to say, we are very proud of where we have been and where we are going in the 21st century. We look forward to getting to know each of you and welcoming you to our CRES family. There are multiple opportunities for continuous volunteering and supporting our school by all members of our community.

Colvin Run’s Mission Statement
Colvin Run is a community of compassionate, courageous, honest, respectful, and responsible learners on the run to shape the future.

Actively Caring for People
The most effective strategy in building a bully-free school is to mobilize bystanders as a community of “Actively Caring People”. In an effort to achieve our goal, all classes implement the “Actively Caring for People Program”. This is done by having students share stories that highlight a classmate for actively caring for another student, or the class. Students spotlighted for actively caring for someone else, receive a green Actively Caring wristband.

Students and staff can nominate someone to receive a wristband for showing the character traits. Students can also recognize these traits in each other and give their wristband to another student. The goal of the program is not only to show active caring towards others, but also to identify and recognize others who are actively caring. Students are encouraged to give their wristband to another person with the idea that students and adults will pass that wristband from person to person. We support and celebrate a child’s recognition of these character traits in others.
**Advanced Academic Programs**

Colvin Run Elementary’s Advanced Academic Program (AAP) provides 21st Century skills and experiences designed to meet the unique learning profile of a broad range of advanced learners. Through a continuum of opportunities (Levels I, II, III, and IV), students engage in complex subject matter, preparing them for more challenging and rigorous classes as they advance in grade level. As students demonstrate a need for advanced learning opportunities, they may receive Level I, II or III services within their classroom.

Colvin Run Elementary is a Level IV Advanced Academic Center which accepts 3-6th grade students from Colvin Run Elementary and Great Falls Elementary. Children identified for Level IV services exhibit exceptional performance capability in academic, intellectual, and creative endeavors. In order to meet their needs and develop to their potential, these learners require a differentiated curriculum.

At Colvin Run Elementary, all students receive Advanced Academic Programs (AAP) instruction in all K-6th grade classrooms. This expanded AAP curriculum in Math, Language Arts, Science, and Social Studies allows for all students to benefit from higher order thinking and expanded opportunities to broaden and deepen students’ understanding of grade level content. Students in the General Education and Level IV classrooms utilize units and resources from the AAP Curriculum Frameworks to receive differentiated instruction based on the students’ needs.

**Day care (SACC)**

School Age Child Care (SACC) is a Fairfax County Office for Children program for children attending elementary school. The program accommodates families in which all adults in the home are working, attending school, or are disabled. The program provides professional care for children attending kindergarten through sixth grade, and is offered at most elementary schools, including Colvin Run Elementary. Fees are based on gross household income.

SACC operates school year, summer, winter, and spring programs. During the school year, children may enroll in separate sessions:

- **Before school**: 7:15 a.m. – 9:05 a.m.
- **After school**: 4:05 p.m. - 6:15 p.m.

**Summer and winter/spring holiday sessions** offered at certain sites 7:15 a.m. - 6:15 p.m.

Call SACC registration at 703-449-8989 to receive information or enroll.

**Character Education**

*Project: Shape the Future* is the foundation of the Colvin Run school community. We emphasize the five character traits of Compassion, Courage, Honesty, Respect and Responsibility through literature, consistent use of the vocabulary in all areas of the school building and through our many Service Learning Projects. These traits are matched with five different shapes and colors, so students are able to visually identify each trait. *Compassion* is a red circle, *Courage* is an orange parallelogram, *Honesty* is a yellow star, *Respect* is a blue triangle, and *Responsibility* is a green square.
Critical and Creative Thinking Strategies

Colvin Run Elementary students receive instruction while utilizing the nine Critical and Creative thinking strategies of: Questioning, Fluency/ Originality/Flexibility/Elaboration, Decisions & Outcomes, Visualization, Analogies, Point of View, Encapsulation, Mindmapping, and Plus/Minus /Interesting to enrich their learning.

Teachers promote conceptual understanding and higher order thinking skills by creating learning experiences that allow students to construct knowledge. Critical thinking utilizes logic, reasoning, analysis, and reflection allowing students to develop their intellectual core. Creative thinking involves exploration, imagination, and experimentation allowing students to create knowledge.

Fine Arts Program

The Fine Arts program is an important focus in our school, and children will have multiple opportunities to develop their love of learning and develop a passion for the Arts. All 3rd grade students take violin which is provided, at no additional charge, for children to use while in 3rd grade. Students in 4th-6th grade will choose between taking Band, Strings, or Chorus. We have excellent programs and a unique opportunity which allows your child to start Band, Strings, or Chorus a year earlier than traditionally done in other FCPS schools. Our Visual Arts program is integrated with the classroom curriculum allowing students to use multiple opportunities and modalities to solidify their learning.

Foreign Language

As a school community, we are committed to providing our students with the opportunity to learn another language, and we are excited to be part of the FCPS Foreign Language in the Elementary Schools (FLES) program. Each Colvin Run student in K-6th grade receives Spanish instruction from our FLES teachers. We understand the importance of world languages as a means by which to communicate with our global community and know the importance of our students learning more than one language.

Portrait of a Graduate

FCPS and Colvin Run are committed to providing students with a world-class education and preparing them to be global leaders in an increasingly connected global society. To prepare our students for their future, we provide them with a solid educational and socially moral foundation that supports them as they engage in the lifelong pursuit of academic knowledge and interdisciplinary learning by being a: Communicator, Collaborator, Global Citizen, Creative & Critical Thinker, and Goal Directed & Resilient Individual.

PTO

We have a very supportive and involved Parent Teacher Organization (PTO). The PTO offers a wide variety of programs that help to enrich their children’s education both during and after school. We are so thankful for our school community and appreciate all of their continued support. We encourage all families to become members of this collaborative and student-focused organization.
Service Learning Projects
Each year, the Colvin Run community participates in a variety of service learning projects that benefit others in need. While all grade levels participate in unique service learning projects for their grade level, other projects unite the entire school in an effort to make a difference. These service learning projects help students to apply the strong character traits they develop at Colvin Run through the Character Education program in authentic ways.

STEAM Lab
Colvin Run Elementary understands the importance of integrating classroom curriculum in a hands-on, minds-on learning environment. All K-6th grade students utilize the STEAM Lab to enhance these learning opportunities. The students regularly use Problem-based Learning, the Engineering Design process, Scientific Methods, and engaging activities to support classroom learning.

Technology
Colvin Run Elementary is a school positioned for continued success as we prepare students to be 21st century learners. We have a wide range of technology that teachers regularly use to enrich the learning environment for all students. Each classroom is equipped with a SMARTboard and projector. Colvin Run Elementary has multiple mobile laptop carts and two computer labs that teachers and students regularly use to enhance classroom learning. In order to continue to provide for increased access to technology as a tool for learning, we have begun to allow 4th-6th grade students to bring personal laptops to school for instructional use. Participation in this initiative is strictly optional, at the discretion of each family. Our school has also started an 1-to-1 computer initiative in which every student in 3rd-6th grade will have access to a computer during instruction. Colvin Run Elementary also provides formal technology instruction to all Kindergarten-2nd grade students.
Bus riders

Bus service is provided for children who live more than one mile from school or where walking is hazardous. Schedules for bus riders are mailed to each student before the first day of school. Please help your child learn his/her bus number. Staff members will be posted in the hallways in the morning to direct students to their rooms and in the afternoon to help children find their buses at the end of the day.

Bus Playdates will begin October 1st. This is necessary so that, in cooperation with the FCPS Transportation Office, we can determine which students use the bus, walk or drive to school and in turn, the children can learn the appropriate routines. This will ensure the safety of all of our children.

Walkers

Walkers are encouraged to travel to and from school with older children from their neighborhood. A PTO student directory is available in the school office and serves as a resource should parents need to contact neighborhood families. As a PTO member, families will receive their own copy of this student directory. A crossing guard will be on duty to assist walkers to cross Towlston Road at the crosswalk in back of the school. Patrols in yellow belts are also stationed throughout the school. Students who walk to school may enter or exit the building through the entrance nearest the gym or front entrance. Bicycles and scooters are permitted to be ridden to school. Bicycles and scooters are to be parked in the bicycle rack located in back of the school nearest the bike path leading to Towlston Road. For safety reasons, students who walk to school should not arrive before 8:55 a.m. because there is no adult supervision available before that time. Upon arrival, the children should proceed to the cafeteria. At 9:05 a.m., all children will be directed to their classrooms. At dismissal, children who walk home will dismissed by their grade-level teachers. Parents can plan to meet their children at 4:05 p.m., in the front lobby or doors near the playground at the end of the school day.
**Car riders**

Parents driving their children to school should use the “Kiss and Ride” procedures found below and in the Welcome Back letter sent August/September. The bus loop in front of the school is reserved for the arrival and dismissal of buses only. No cars will be permitted to use the bus loop during school arrival or dismissal. The “Kiss and Ride” area is located in the upper parking lot of the school. Staff members monitor the children until they have safely met their vehicle to go home. Children can be dropped off between 8:55-9:20 a.m. Pick up begins at 4:05 pm.

The students will be called by their last name, so please remind your child to listen for their LAST NAME being called. There is also a number under your Last Name sign so we can identify the grade level of your oldest child and differentiate between families with the same last name. These numbers are family specific, so we encourage you to help your child remember to come meet you in the Kiss and Ride area when they hear their LAST NAME and number. The student drop off/pick up occurs along the sidewalk next to the building. The children exit the building through the cafeteria door entrance. School staff will be present to direct traffic and assist the children. Many Colvin Run families drive their children to school, and we have a significant volume of traffic at Kiss and Ride during arrival and departure times. In order to maintain a safe and efficient procedure, please be patient and have your child’s Last Name sign clearly posted in your passenger side window. This Last Name sign was given to your oldest CRES child at our Meeting Your Teacher Open House or will be given on their First Day of School.

**Morning Drop Off Procedures**

- Kiss and Ride begins at 8:55 a.m. No adults are available to monitor before 8:55 a.m.
- The Kiss and Ride route is shown on the map. If you are going to drop your students off at the Kiss and Ride area, please follow that route.
- Children should always exit the car on the curb side of the car as soon as they are within the “Safe Loading/Unloading Zone” marked along the sidewalk. **This “Safe Unloading Zone” allows 7-8 vehicles to drop off students simultaneously.**
- If you are next in the Kiss and Ride line, please pull up to the end of the ‘Safe Unloading Zone’ for students. Pulling up to the ‘Safe Unloading Zone’ allows for cars behind you to pull up as well.
- Please start saying your goodbye’s early. Kiss and Ride is intended to be a means to drop your child off quickly.
- If you are going to park and walk your student into school, you may park in the middle row parking spaces or short term on the basketball court.
- Staff members are outside each morning to assist and ensure the safety of your child. Please follow their directions.
- If your child needs extra time, or want to see your child enter the school, please park your car in an empty parking space and escort your child into the school.
stay to the right when exiting the Kiss and ride line as there will be parents pulling in and out of the parking lot and 30-minute parking spaces.

- Please remember the tardy bell rings at 9:20 a.m.

Afternoon Pick-up Procedures

- Kiss and Ride begins at 4:05 p.m.
- If parents wish to meet your child in the lobby, they may bypass the Kiss and Ride line and park directly on the basketball courts. Parents may enter through Door 4.
- Parents/Guardians should display a Last Name sign on the dashboard or passenger visor of their car. This sign will be provided to your oldest CRES child at the beginning of the school year and will show the LAST NAME of your child(ren). There is also a number under your Last Name sign so we can identify the grade level of your oldest child and differentiate between families with the same last name. If you ever misplace your sign, please feel free to create your own replacement.
- Keep your last name sign visible until you have picked up your child.
- You may also choose to write your children’s names and their grade levels on the sign.
- All Kiss and Ride students will be seated in the cafeteria and await direction to meet your car when you have reached the ‘Safe Loading Zone’.
- An adult with a walkie-talkie will read the Last Name sign as you pull up. This adult will be communicating with another staff member inside the school, who will then direct your child to the Kiss and Ride area. The students will be called by their last name, so please remind your child to listen for their Last Name being called.
- Please pull all the way to the ‘Safe Loading Zone’ next to the curb nearest the Kiss and Ride area shown on the map.
- If you are next in line, please pull all the way up to the front of the Kiss and Ride area.
- Please ensure your child always enters the car on the curb side of the car. This will keep them away from cars moving around the loop.
- If your child is not ready to be picked up when you arrive, please follow staff directions to move forward, and your child will be brought to you when they arrive.
- If you are going to park and meet your student in the school, please drive to the left of the Kiss and Ride line and park in an open parking space.

Parking at School

As in prior years, parking on Trap Road is not permitted. We ask that you be mindful of the posted parking signs. Failure to comply with these parking regulations results in unsafe situations for our children, buses, and passing vehicles. Parking is available in the Upper Parking Lot (enter Door 1-front of school) and overflow parking is available on the Basketball Courts (Enter Door 4-back of school). There is no parking in the Lower Parking Lot as this is reserved for Bus Parking only. During our Meet Your Teacher Open House and Back To School Nights, we have secured Andrew Chapel for overflow parking. For certain school-wide events, the Lower Parking Lot WILL also be available for additional parking.
Kiss and Ride Route Map

30-minute Parking Lots - follow arrows on map
Kiss & Ride “Safe Zone” - follow arrows on map

Basketball Courts

Students exit the vehicle once inside the “Safe Zone” sidewalk area for drop off in the morning. Students meet their cards in the “Safe Zone” for pick up in the afternoon.

When exiting Kiss & Ride
- Stay to the right and watch for cars entering/leaving the parking lot.
Student Absences, Late Arrivals, Early Dismissals and Change of Transportation form

Our front office staff continues to provide a high level of service to our students, staff, and parents, and we look for ways to be more efficient in providing these services to our school community. **Children's Safety: Our Top Priority!** Colvin Run Elementary has developed an online form in which parents notify the school in the event of a student Absence, Late Arrival, Early Dismissal, and/or Transportation Change. This is the most efficient and effective way to communicate with the school regarding this information. The Change of Transportation form is always found on the CRES homepage. Once opened on an iPhone or iPad, you can click “Add to Home Screen” to turn this form into an app you can easily access from your mobile device. Please click the link to access: [http://goo.gl/FY31R0](http://goo.gl/FY31R0).

Please complete the Change of Transportation form for any of the following:

1. **Daily Student Absences or Late Arrival (by 9:00 a.m.)**
   - If your child will be absent from school or arriving late to school, complete this form to notify the front office.

2. **Early Dismissal (by 9:00 a.m.)**
   - If your child is having an early dismissal, complete this form and an automatic email will be sent to your child’s homeroom teacher.
   - Dismissal times must be before 3:30 p.m.. We cannot accommodate dismissal times between 3:30-4:05. The buses are arriving and we are completing end of day activities.

3. **Transportation Change (by 2:00 p.m.)**
   Complete this form if:
   - You would like your child to receive a reminder note regarding a change for today.
   - You need to communicate your child will go home a different way than planned.

**Play Dates:** Only the student(s) going home a different way than normal should submit a Transportation Change form. We trust that if a parent submits a Change of Transportation form to go home with another student(s), the parents involved are aware of this Play Date.

**Bus Transportation Changes will be accepted starting October 3rd.** During September 6-30th, students and bus drivers are getting used to their new routes and bus stop times are being verified or adjusted. To maintain the safety of our students and ensure the school year gets off to a great start, no students will be permitted to ride home on a different bus or ride the bus home with a friend if they don’t normally ride that bus.
First Day of School-Kindergarten only

The first day of school is always very exciting. It can also be a little overwhelming for new kindergarten students and families. To ensure the first day is a great one for our new students, we have created an arrival plan designed to support our new kindergarten students and their families.

If kindergarten students are taking the bus to school, getting dropped off at Kiss and Ride, or walking to school, the student will go directly to the Library and be met by the teacher. **At 9:00**, your child’s new kindergarten teacher will line them up and walk them to their classroom to start your day.

**If parents or guardians wish to walk their child to the classroom on the first day of school, parents may take their kindergarten student to the Theater.** At 9:05, a staff member will escort you and your child to the K-1 pod. You and your child may take pictures, give a goodbye hug and kiss. **To promote your child starting their school day independently and to minimize classroom disruption, parents should say their goodbye outside of the classroom.**

If you would like to meet your child at dismissal, park your car in the Upper Parking Lot or Basketball Court and meet your child in the front lobby. Parents parking in the Upper Lot, use Door 1. Parents parking on the Basketball Courts, use Door 4 closest to the courts. Due to our dismissal procedures and to ensure the safety of all students, parents should not meet their child at the classroom doors. Please complete a Change of Transportation form if your child needs a reminder to meet you in the Lobby.

First Week of School Arrival/Dismissal

The first week of school is always very exciting. It can also be a little overwhelming for students and families. If parents or guardians wish to walk their child to the classroom for the first day or two, park your vehicle in the Upper Parking Lot or Basketball Court and walk your child into the building. **To promote your child starting their school day independently and to minimize classroom disruption, parents should say their goodbye outside of the classroom.**

If you would like to meet your child at dismissal, park your car in the Upper Parking Lot or Basketball Court and meet your child in the front lobby. **Due to our dismissal procedures and to ensure the safety of all students, parents should not meet their child at the classroom doors. Please complete a Change of Transportation form if your child needs a reminder to meet you in the Lobby. After the first week of school, parents should say their goodbye in the front lobby to encourage their child to start their day independently.**
School Arrival/Dismissal

Arrival Schedule

- **8:55 a.m.** We welcome students into the cafeteria. We ask that students do not arrive before that time, as we do not have staff available to supervise them before this time.
- **9:05 a.m.** Students will be allowed to go to their classrooms.
- **9:20 a.m.** Students should be seated in their classrooms, ready to begin the school day; students arriving after 9:20 will be marked tardy and will need to sign in at the front office to be issued a pass to class. Any students riding a bus arriving late will not be marked tardy.

Dismissal Schedule

- **4:05 p.m.** Kiss and Ride students, Bus Riders and Walkers will be dismissed.

Helping your child find his classroom in the morning

All children riding the bus to school will receive a Bus #_____ during the first week of school. Students will wear this Bus tag to the classroom, so the teacher is aware on what bus the child came to school. During the school year, staff members are stationed outside and throughout the building each morning to help children find their classrooms. Parents who walk their child into the school are encouraged to say their ‘good-byes’ in the lobby, so students are able to go to their classrooms independently.

Helping your child find the right way home at dismissal

During the first week of school, parents should communicate the child’s dismissal arrangements (walk, car rider, bus number and stop, etc.). Teachers use this information to create a master list of transportation arrangements for the class that is referenced during the year. During the school year, parents are encouraged to use our Change of Transportation form to notify the student and school regarding any change in a child’s daily transportation.

Authorizing others to pick up your child

Be sure to list those persons who may pick up your child on the Emergency Care Form sent home in the first Wednesday folders. This is especially important if your child becomes ill at school or misses the bus, or if you are delayed in traffic. Update this form throughout the year as necessary. The school cannot release your child to neighbors or relatives unless they are listed on the Emergency Care Form.

Your cooperation in following both arrival/departure times and procedures is necessary to facilitate a smooth transition at the beginning and end of the school day!
Breakfast
Students may purchase breakfast for $1.75, which includes juice, milk, and a choice of cereals, biscuits, and other breads. A menu is sent home to parents during the first week of school and monthly during the school year. To participate in the breakfast program, students should go directly to the cafeteria when they arrive at school.

Lunch
Nutritious school lunches are served in the cafeteria daily at a cost of $3.00. A menu will be sent home monthly. Milk is served with each lunch or may be purchased separately for $.60 per half pint. A choice of low-fat chocolate milk and low-fat or whole unflavored milk is available. Children with milk allergies may receive juice upon receipt of a physician’s statement.

Cafeteria account cards
- A computerized cash register system lets families purchase meals in advance and provide an emergency fund should the child forget his/her breakfast or lunch money. Students who prepay for their breakfasts, lunch, or à la carte items receive a personalized account card with a bar-coded ID number to use for meals and à la carte purchases. To open or add to an account, parents have three options in which to load money to their student’s account card.
  - **Online** – Using [www.Myschoolbucks.com](http://www.myschoolbucks.com). The service is easy to use, convenient, private, and secure. Once the account is open, parents may check the fund at any time from computer or smartphone.
  - **Check** – Write a check to “Colvin Run Food Services”. Your child will give the check to their classroom teacher who will make sure it gets to the Cafeteria Manager. A local address and phone number are required to be printed or handwritten on the check. The student name is required on the check memo line. Parents who want their checks for meals only should write “MEALS ONLY” on their check.
  - **Cash** – Cash may be brought to the food service manager’s office for deposit on student’s account, or students may pay cash on a daily basis.

Joining your child for lunch
Parents are invited to join their child for lunch. Adult lunches cost $4.25. We ask that dining guests check in at the office for a visitor’s badge before meeting the child’s class in the lobby.
Subsidies
Applications for free or reduced price breakfasts and lunches are sent to all families in August. They are also available at the school throughout the year in the school office. All requests are confidential and prescribed state guidelines are applied to each request.

School Health Room services

Annual health screening
Vision and hearing screening of all kindergarten, third grade, and newly enrolled Fairfax County students is conducted each fall by the public health nurse, clinic room aide and clinic volunteers. This is only a brief screening; parents should continually be alert to identify vision or hearing difficulties which indicate need for examination by a specialist.

School Health Room services
Clinic services in the school, including the administration of medication and modified first aid, are performed by the clinic aide and office staff. According to state regulations, the clinic staff may provide care only for minor illnesses and injuries. If the child’s condition requires more attention, the parent will be contacted.

Medication at school
Students may take medication at school, including throat lozenges and nasal spray, under strict adult supervision and in accordance with School Board guidelines. Forms authorizing the school to administer medication are available in the school office or at http://www.fcps.edu/forms.shtml.

With a parent/guardian’s signature and a physician’s signature, prescription and over-the-counter medication may be stored in the clinic and given as needed throughout the school year.

With a parent/guardian’s signature only, antibiotics, antivirals, and over-the-counter pain relievers may be stored in the clinic and administered at school. Any other over-the-counter medications may be given for up to ten consecutive school days with the parent/guardian’s signature. Beyond ten days, a physician’s signature is required.

A parent must transport any medication to and from the school clinic. No children are permitted to transport any medication to and from school.
PTO
The Parent Teacher Organization (PTO) is the organization that specifically supports our teachers and children and represents the best interests of our children at both the local and state levels. Everyone is strongly urged to join this important organization. The PTO’s website is http://www.crespto.org/ and is a great source of information.

By joining the PTO, you are also helping support many of the special programs and school experiences CRES is able offer to your children. Our active PTO sponsors school-wide events such as: Movie Night, Science Night, Skating Night, assemblies, field trips, and materials that enrich your child’s school program. Parents can and do make a difference in the education of their children by joining other families and staff as members of the Colvin Run Elementary PTO.

A packet of general information about the PTO will be sent home during the first few weeks of school. You can also learn more about the Colvin Run PTO by visiting the link on the Colvin Run Elementary homepage or visit www.crespto.org. Everyone is encouraged to join the PTO. Ideas, suggestions, and concerns are always welcomed.

Volunteering
Colvin Run Elementary School has an amazing school community and welcomes family members to visit their children for lunch or volunteer in the classroom. Our volunteers are a great resource to our teachers and staff and positively impact our school and the great things we can accomplish with our students. New this year, all volunteers are required to sign in at our new volunteer/visitor kiosk located in the Front Office, using a Driver’s License, to receive a Volunteer name badge. Any visitors to our school will also sign in, using a Driver’s License, to receive a Visitor name badge.

Parents and community members are invited to participate by contacting a PTO officer, classroom PTO Room Parent, the classroom teacher, or the school office. Volunteers typically work with students, assist in the library, help with art projects, perform clerical jobs, classroom support, prepare instructional materials, or work on PTO projects.

Schedules and responsibilities are as varied as our volunteers and their many talents.
Blackboard Parent View Account Validation
Starting September 6, 2016, you must have an active SIS Parent Account to be able to login to FCPS 24-7 Learning. The same login will be used to access both the SIS and FCPS 24-7 systems on this date. FCPS will mail SIS Parent Account registration letters on the afternoon of September 8th to all parents of students who are new to FCPS and registered as of September 4th and to all parents who had a FCPS 24-7 Learning account last year but have not yet registered for their SIS Parent Account.

Once a parent has their registration letter (with an activation key), they can register from their home computer. We suggest waiting for two-three minutes between activating an account and logging in for the first time to allow for synchronization of the data.

If you had an active FCPS 24-7 Learning Parent View account by June 18, 2015, you will be able to continue using this account until the beginning of the 2015-16 school year. Each parent has or will receive a letter in the mail providing a web address, activation key, and directions on registering for an SIS Parent account. If you received a letter, but did not act within the allotted 45 days, you must request a new activation code from your child’s school.

- **FCPS 24-7 Learning Parent View** will provide access to view all of your child's available courses, Family Connection to view Academic and Career Planning (for Middle and High school students), and Bus Stop Information. You can also update your child’s Emergency Care Information through weCare@school.

- **SIS Parent Account** will provide access to view your child’s student information, including attendance, report cards, class schedules, gradebook (for Middle and High School students), course history, discipline, health, and school information, establishing another form of communication between home and school.

“Keep In Touch” (KIT)
Our school system provides an email notification system called Keep In Touch (“KIT”). All school emergency information and most of our school notices are sent out via the KIT system. These will be utilized to for brief information purposes. If you have not done so, sign up now (check to make sure your information is updated, too). To sign-up for KIT, go to [http://www.fcps.edu/kit/](http://www.fcps.edu/kit/) and follow the simple registration instructions. This communication system is secure and is the primary means for communicating important school and school system information to FCPS families.
On The Run newsletter and Dragon Gazette newsletter

Our school newsletter, On The Run (OTR), is the school’s primary means of sharing information about school and PTO programs with the school community. The On The Run newsletter is posted on the school’s website every other Wednesday. There will also be a KIT message emailed to parents that day with a direct link to the On The Run newsletter. Make sure to read the newsletter to stay informed of school events and news.

The PTO newsletter, Dragon Gazette (DG), is the PTO’s primary means of sharing information about upcoming PTO programs and events with the school community. The Dragon Gazette newsletter is emailed to parents every other Wednesday, opposite the weeks of the On The Run newsletter. There may also be “Dragon Blasts” sent out from the PTO that serve the same purpose as our KIT messages. Make sure to read the Dragon Gazette newsletter to stay informed of PTO events and news.

Wednesday Folders

Every Wednesday, take home folders are sent home with the children. These folders contain student work and important school notices. During the first week of school, the school and PTO provide the family of every student with an extensive amount of information for the new school year. There will be many forms to complete and return to school, as well as important informational documents. Please take time to carefully review all of the folder contents.

Notes

Welcome to CRES. We look forward to working with you and your child at Colvin Run Elementary. We are so thrilled to have you as the newest members of the Colvin Run family.